

INC. VILLAGE OF UPPER BROOKVILLE
PO BOX 600, OYSTER BAY, NY 11771
(516) 924-7715 ext. 2
upperbrookville.org

REQUIREMENTS FOR TENNIS/SPORTS COURT PERMIT – NO LIGHTING ALLOWED

Proof of ownership such as deed or tax bill.

Permit application form – (2 copies)

Survey showing all structures on property including the proposed structure dimensioned from all property lines.

Topographical Survey & Erosion Control Plan if in or near a sloped area.

Two copies of landscape plan. NOTE: 20' buffer area may not be disturbed as per Village Code Section 205-12 E.

Tree Permit is necessary if removing any trees over 6" in diameter and 2 copies of survey map with location of trees (type & size) to be removed.

Nassau County Tax Assessors form.

Fee for Architectural Site Plan Review due with filing - \$110.

Permit Fees due when permit is approved as noted below:

60' x 120' maximum - \$2,000 30' x 60' maximum - \$1,000
plus \$100.00 Certificate of Completion Fee

Note: Once the building permit is issued, NO CHANGES ARE PERMITTED WITHOUT PRIOR APPROVAL BY THE BUILDING DEPARTMENT AND THE ARCHITECTURAL REVIEW BOARD.