

Incorporated Village of
Upper Brookville
Town of Oyster Bay, Nassau County, N.Y.

Building Department
123 South Street, Suite 204
Oyster Bay, NY 11771
(516) 922-7209
(516) 922-7356 FAX

The following items are required for a complete submission for a Building Permit for an **oil tank, natural gas service and/or L.P. tank.**

1. Proof of ownership such as deed or tax bill.
2. Permit application form (2 copies).
3. Duplicate copies of a recent original survey stamped by a Licensed Land Surveyor showing all structures on property including the proposed location of tank dimensioned from the side, rear and front property line.
4. Specifications for oil tank.
5. Copy of an approved permit from Nassau County Fire Marshal (L.P. tanks).
6. Two complete sets of landscape plan if above ground installation.
7. Permit fees to be paid when permit is ready (see Fee Schedule).

Note: Oil Tanks and/or L.P. tanks must not encroach into required setbacks.

Should you have any questions, please do not hesitate to contact us.